



# **CITIZEN POLICE ADVISORY REVIEW BOARD (CPARB)**

## **Pro-Active Outreach Possibilities Sub-Committee Minutes (Unapproved)**

*Tuesday, September 8, 2015, 6p.m.  
2041 S. Craycroft Road, Tucson, AZ 85711*

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### **1. Call to Order and Roll Call**

Meeting was called to order by Felicia Chew 6:07 p.m.

Those present and absent were:

Present - Representing:  
Felicia Chew, Chair - Mayor  
Derrick Goodrich - Ward 1  
Glen Parin - Ward 4

Absent:  
None

### **2. Discussions on Proactive Outreach Possibilities for CPARB**

- A. Best Practices For Interviewing As A Witness With Law Enforcement – Mr. Goodrich shared that he had contacted the Office of the Independent Police Auditor who was able to provide guidance and tips on the interview process for citizens with complaints. This information included five main headings: 1. Be truthful and don't exaggerate; 2. Be calm when being interviewed and relating the incident; 3. Concentrate on facts, not ideas or feelings; 4. Educate yourself on the law before making your complaint; 5. Have a realistic expectation pertaining to the outcome of your complaint.
- B. CPARB Brochure – Ms. Chew facilitated a discussion and drafting of an informational brochure that could be distributed to members of the public regarding CPARB. Ms. Chew will create a brochure draft using the discussed tri-fold brochure for presentation and vote at the next Board meeting.
- C. CPARB Business Card – Ms. Chew facilitated a discussion and drafting of a business card for distribution to members of the public. Ms. Chew will create a two-sided business card draft for presentation and vote at the next Board meeting.
- D. Community Gathering Possibilities – Mr. Parin shared information he had received regarding Neighborhood Associations. There was discussion regarding the large number of associations (140), and suggestion of requesting an electronic copy of the document received from the Office of Integrated Planning, so that it can be sorted by Wards, and as necessary for practical use by the Board.

Ms. Chew shared information regarding a Neighborhood Association

conference that Ward One is hosting in two weeks. Mr. Goodrich is the Ward One appointment, and has agreed to attend the conference if space is available. Discussion also ensued regarding contacting the Wards individually to see if they could host the neighborhood associations for a mass presentation regarding CPARB.

There was discussion of a 3-4 minute video created by CPARB for informational purposes.

- E. Neighborhood Associations Locations and Times – Mr. Parin shared with the sub-committee the list of Neighborhood Associations in Tucson.
- F. Communication with Office of Integrated Planning – (see Items D and E; these items were discussed concurrently).

- 3. **Discussion on Better Police Community Relations** – Mr. Goodrich facilitated a discussion highlighting findings from the Presidential Task Force regarding better police community relations. After discussion, Members recognized that several of the recommendations (or slight variations of) have been newly implemented in Tucson, including presentations by police officers in public schools, community meetings, and sports with youth.

There was also suggestion of the CPARB Chair meeting with the Chief (or representative) to discuss the best way to introduce the findings from the Presidential Task Force.

#### 4. **Preparation of Report for Citizen Police Advisory Review Board**

The Sub-committee will present the following information at the next Board meeting:

- a. Brochure draft for approval.
- b. Business card draft for approval.
- c. Neighborhood Association: There are 140 associations. In an endeavor to best use Board members' time, Chair Chew will contact the Ward offices to inquire if the Wards would be able to facilitate and host a gathering of the neighborhood associations for a presentation regarding CPARB.
- d. Presidential Task Force: The recommendation from the sub-committee is that the Board recognize that budget limitations will not allow for many of the recommendation. The recommendation is also that the list of findings be provided to TPD to identify possible areas to pursue for the City. Mr. Goodrich will inquire with the U of A regarding surveys being conducted in conjunction with TPD

#### 5. **Adjournment**

The meeting was adjourned at 7:55pm.